



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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JAMES A. NOYES, Director

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IN REPLY PLEASE REFER TO FILE: **T-6**

February 20, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**WHITTIER BOULEVARD TRAFFIC SIGNAL SYNCHRONIZATION PROJECT
AWARD OF CONSULTANT SERVICES AGREEMENT
SUPERVISORIAL DISTRICTS 1 AND 4
3 VOTES**

IT IS RECOMMENDED THAT YOUR BOARD:

Award and authorize the Director of Public Works, or his designee, to execute a Consultant Services Agreement with Kimley-Horn and Associates, Inc., to prepare plans, specifications and estimates, and provide construction assistance services for the Whittier Boulevard Traffic Signal Synchronization Project and to establish the effective date following the Board of Supervisors' approval. The Agreement will be for a not-to-exceed fee of \$220,000 to be financed with Metropolitan Transportation Authority (MTA) Grant Funds and Proposition C Local Return Fund Budget.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

We are recommending that your Board award and authorize the Director of Public Works, or his designee, to execute a Consultant Services Agreement with Kimley-Horn and Associates, Inc., for the preparation of construction documents and to provide for construction support and as-built plan preparation for the proposed Whittier Boulevard Project located in the Cities of Pico Rivera, Whittier, and the Unincorporated County area and to establish the effective date following Board approval.

When construction documents and jurisdictional approvals are completed, tentatively scheduled for March 2004, we plan to return to your Board to adopt plans, specifications, and advertise for bids to construct the project.

The recommended Consultant Services Agreement will provide design and construction support services for the Whittier Boulevard Project in support of Public Works' Traffic Signal Synchronization Program. The Project includes Whittier Boulevard from Paramount Boulevard to Valley Home Avenue. As part of our efforts to proceed with traffic signal synchronization on Countywide arterials of regional significance, Public Works has successfully used consulting firms to perform design work of a similar nature on other projects.

Implementation of Strategic Plan Goals

This action meets the County's Strategic Plan Goals of Service Excellence and Organizational Effectiveness as this Consultant Services Agreement will provide for the design of traffic signal synchronization improvements on Whittier Boulevard using consultant staffing capability and will result in significant collaboration across jurisdictional boundaries. Completion of this project will reduce congestion, vehicle emissions, vehicle operating costs, travel time, and improve motorist and pedestrian safety.

FISCAL IMPACT/FINANCING

There will be no impact to the County's General Fund. The Project will be financed with Los Angeles County MTA 1999 Call for Projects, Proposition C Discretionary Grant Funds for the Gateway Cities Traffic Signal Forum, and County matching funds included in the Fiscal Year 2002-03 Proposition C Local Return Fund Budget. The estimated total cost of the Project, including the design contract, is \$1,810,000. The MTA is providing approximately 79 percent of the funds and Public Works will finance the remaining 21 percent with matching funds.

The recommended Agreement for design of the identified Project is for a not-to-exceed fee of \$220,000, including \$36,690 for unforeseen additional work which may arise during progress of the work. Additional work within this allowance will not be performed without prior written authorization from the Director of Public Works.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard agreement in the form previously approved by County Counsel will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included.

As required by the Board, language has been incorporated into the Consultant Services Agreement stating that the consultant shall notify its employees, and shall require each subconsultant to notify its employees, that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

As requested by the Board on August 12, 1997, and as a threshold requirement for consideration of a contract award, Kimley-Horn and Associates, Inc., is willing to consider Greater Avenues for Independence/General Relief Opportunity for Work Program participants for future employment.

Kimley-Horn and Associates, Inc., is in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program).

Kimley-Horn and Associates, Inc., adheres to the provisions of the County's Ordinance entitled Contractor Employee Jury Service ("Jury Service Programs") as codified in Sections 2.203.010 through 2.203.090 of the Los Angeles County Code.

ENVIRONMENTAL DOCUMENTATION

A finding of environmental impact is not required to award a Consultant Services Agreement for design services. The appropriate environmental documentation will be completed prior to returning to your Board to request authorization to adopt and advertise plans and specifications to construct the project.

CONTRACTING PROCESS

On April 10, 2002, Public Works issued a Request for Proposals to 31 firms to develop a select list of qualified consultants to provide as-needed traffic design services and 19 firms submitted proposals for review and evaluation. An evaluation committee, consisting of Public Works engineering staff, evaluated the proposals. These evaluations were based on technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender.

Based on the review and evaluation of these proposals, the committee developed a select list of eight qualified firms. The firms selected were Van Dell and Associates; Transtech Engineers; Willdan Associates; Kimley-Horn and Associates, Inc.; Meyer, Mohaddes Associates, Inc.; Parsons, Katz, Okitsu and Associates; and Albert Grover and Associates. As stated in the Request for Proposal, Public Works shall select consultants from the select list of qualified consultants for each project in order of established evaluation ranking. Kimley-Horn and Associates, Inc., is next on the list.

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Participation by Community Business Enterprise (CBE) in the Project is encouraged through Public Works' CBE Outreach Program and the requirement that consultants demonstrate their good faith effort to utilize CBEs. Kimley-Horn and Associates, Inc., is aware of Public Works' CBE Outreach Program and their proposed CBE participation is on file with Public Works.

Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended Agreement, as this Agreement is for non-Proposition A services.

As requested by the Board on February 3, 1998, and to further increase consultant awareness of contracting opportunities with Public Works, the Request for Proposal to develop the select list of qualified consultants was posted on the "Doing Business with the County" website. Enclosed is a copy of the website posting for your reference.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects during the performance of the recommended consultant services.

CONCLUSION

At such time as this recommendation is approved, please return one copy of this letter to Public Works.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

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Enc.

cc: Chief Administrative Office
County Counsel
Department of Public Social Services (GAIN Program)