



County of Los Angeles
CHIEF ADMINISTRATIVE OFFICE

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(213) 974-1101
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DAVID E. JANSSEN
Chief Administrative Officer

Board of Supervisors

GLORIA MOLINA
First District

YVONNE BRATHWAITE BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

October 11, 2002

Larry J. Calemine, Executive Director
Local Agency Formation Commission
700 North Central Avenue, Suite 350
Glendale, CA 91203

Dear Mr. Calemine:

**COMPREHENSIVE FISCAL ANALYSIS FOR
CITY INCORPORATION OF HACIENDA HEIGHTS**

Based on our review of the above named document, my staff has compiled supplemental data for consideration of the proposed incorporation of Hacienda Heights, including:

- Actual Sheriff expenditures and revenues for Fiscal Year 2000-01 (Attachment I);
- Auditor's ratio including Education Revenue Augmentation Fund (ERAF) and Tobacco Settlement as general purpose revenues (Attachment II);
- Initial capital improvement costs for park projects within the proposed city (Attachment III);
- Initial capital improvement costs for public works projects within the proposed city (Attachment IV);
- Fines and Forfeiture calculations based upon Sheriff actuals (Attachment V).

The Comprehensive Fiscal Analysis (CFA) relies on estimated contracting costs for the Sheriff rather than the actuals. The actuals provide the most accurate expenditure and revenue data and should be utilized in the CFA. ERAF and Tobacco Settlement funds were not included in the calculation of the Auditor's ratio in determining the appropriate property tax allocation. Pursuant to Government Code section 56810, these funds are general-purpose revenues and should be included in the calculations required under that statute. The CFA projections do not take into consideration any capital improvement costs



Larry J. Calemine
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for parks or public works and do not provide for any unappropriated reserve fund to cover these types of costs in the future. The CFA should take such costs into consideration or provide for an appropriate reserve. All of these items will impact the CFA's findings of fiscal viability, the allocation of property tax and the calculation of revenue neutrality, and, therefore, should be analyzed by LAFCO and taken into consideration by the Commission in its determinations regarding the proposed incorporation of Hacienda Heights.

In addition, it would be helpful if the County and the Hacienda Heights Cityhood Organization (HHCO) could have the CFA's tables and exhibits transmitted to us electronically in their Excel format so that the various scenarios can be examined utilizing the spreadsheets that have already been prepared as a basis. Having this resource available would allow both parties to move forward effectively on revenue neutrality negotiations because it will enable us to update the calculations with new data and determine the potential effects of negotiable terms.

If you have any questions, please contact me or your staff may contact Martin Zimmerman at (213) 974-1326 or Dorothea Park at (213) 974-1319.

Sincerely,



DAVID E. JANSSEN
Chief Administrative Officer

DEJ:LS
MKZ:DSP:os

Attachments

c: Each Supervisor
Sheriff
Auditor Controller
County Counsel
Executive Officer, Board of Supervisors
Director of Animal Care and Control
Director of Parks and Recreation
Director of Regional Planning
Director of Public Works
Treasurer and Tax Collector
Hacienda Heights Cityhood Organization

Hacienda Heights Incorporation
 Sheriff Department
 FY 2000-01 Closing Actuals

	Industry Station		
	Actual Expenditures Total Station	Station Cost Per Deputy Item 224.2	Hacienda Heights Actual 23
EXPENDITURES			
Salary and Employee Benefits			
Salaries	18,828,959	83,983	1,931,606
Employee Benefits	5,066,463	22,598	519,753
Total S&EB	23,895,422	106,581	2,451,359
Department Overhead (10.37%)	2,477,955	11,052	254,206
Countywide Overhead (1.02%)	243,733	10,871	250,039
Total Overhead Costs	2,721,689	21,924	504,245
Total S&EB w/Overhead	26,617,111	128,505	2,955,604
Services and Supplies			
General S&S	222,999	995	22,877
Auto S&S	491,671	2,193	50,439
Total S&S	714,670	3,188	73,316
Total Fixed Assets	0	0	0
Total Other Charges	20,000	89	2,052
Gross Total	27,351,780	131,781	3,030,971
REVENUE			
COPS			330,315
Fines and Forfeitures			321,021
State - Proposition 172			845,345
Total Revenue			1,496,681
Net County Cost			1,534,290

Notes:

Expenditures:

Variance between contract expenditures identified in the CFA, (\$4,323,825), and the 2000-01 actuals (\$3,030,971), is primarily due to the addition of traffic services (\$1,271,712) and the deletion in the CFA of COPS services (-\$330,315). The balance of the adjustment reflects S&EB increases between FY 2000-01 actuals and FY 2002-03 contract estimates.

Division Overhead: These costs are included in the overall S&EB and S&S numbers.

Department Overhead: This number was calculated based on the percentage of overhead to total that is utilized in the billing rates developed by the Auditor-Controller.

Countywide Overhead: This number was calculated based on the percentage of overhead to total that is utilized in the billing rates developed by the Auditor-Controller.

Revenue:

COPS: This revenue source is no longer available to the County. The COPS program is not reflected in the CFA.

Fines and Forfeitures: Calculated based on a ratio of actual revenues collected to unincorporated population.

Prop 172: Based on a ratio of departmental expenditures compared to actual revenue collected.

Account	2000-01 Actual Revenue
Property Tax	
8003 Property Taxes- Current - Sec	1,316,648,299
8007 Property Taxes- Current - Unsec	73,457,646
8011 Property Taxes - Prior- Sec	25,174,822
8013 Property Taxes - Pr- Sec Refund	(3,881,965)
8015 Property Taxes - Prior- Unsec	1,676,792
8017 Property Tax PR Uns Refund	(51,036)
8031 Cur Sec-SB 813 Supplemental	23,479,212
8821 Homeowner Property Tax Relief	20,747,377
8032 1998-99 SB 813 Supplemental	553,508
8033 1999-00 SB 813 Supplemental	8,386,763
8041 1990-91 SB 813 Supplemental	2,939
8042 1991-92 SB 813 Supplemental	12,000
8043 1992-93 SB 813 Supplemental	(27,850)
8044 1993-94 SB 813 Supplemental	(13,878)
8045 1994-95 SB 813 Supplemental	(18,642)
8046 1995-96 SB 813 Supplemental	55,966
8047 1996-97 SB 813 Supplemental	(407,346)
8048 1997-98 SB 813 Supplemental	(411,939)
8069 SB 813 Redemptions - All years	3,064,712
Total Property Tax	1,468,447,380
Other General Purpose Revenue - with ERAF, and with Tobacco Settlement	
8020 Transient Occupancy Tax Penal	292,812
8025 Local Sales Tax - Regular	42,903,481
8051 Pen Interest and Costs - Del Taxes Sec	41,899,631
9052 Pen Interest and Costs - Del Taxes Uns	6,795,976
8053 Other Taxes	20,136
8055 Aircraft Assessment	6,406,018
8057 Deed Transfer	42,311,641
8058 Pen Interest and Costs - Refunds	(923,223)
8063 Transient Occupancy	10,202,899
8080 Electric Users Tax	19,625,619
8081 Gas Users Tax	9,952,839
8082 Telephone Users Tax	17,524,016
8357 Bridge	199,348
8361 Gas and Electric	3,912,551
8363 Oil	328,320
8367 Television	1,677,029
8369 Water	867,256
8377 Business License Tax - Landfills	10,298,523
8403 Vehicle Code Fines	5,958,578
8406 Vehicle Code Fines Amnesty	440
8409 Fines	4,876,002
8412 Vehicle Code Fines - Littering	80,031
8414 Vehicle Code Fines - Linkages Program	323,222
8420 Cost Recovery - PC 1463.007	1,524,691
8421 Other Court Fines	8,178,435
8423 Cost Recovery 1463 22 APC	1,286,403
8424 Smoking Vehicles Violations	503
8425 Fines	1,792,616
8427 Litter Clean-up	87
[1] 8429 AB 233 MOE Fines and Forfeitures	7,822,318
8430 Bail Amount Increases	13,324,521
8431 Forfeitures and Penalties	1,415,531
8432 SB 612	5,097,194
8435 Judgements	11,266
8439 Juvenile Court Penalties	33
8443 B&P 7028 Unclic Contractor	4,650
8444 State Restitution Rebate	1,158,273
8445 H&S 25192 Haz Waste	2,153
8603 Interest	4,334,794
8605 Deposited Funds	125,921,756
8607 Investments	458,918
8610 Interest on Time Payments	2,579
8614 Interest on Advances	11,362,015
8661 Royalties	326,853
8715 State Motor Vehicle in Lieu Tax	645,168,492
8716 State Vehicle License Fee AB 1288	0
8723 Other State in Lieu Taxes	184,396
8831 State - Other (ERAF only)	30,600,635
[2] 9021 Other Governmental Agencies	244,916
9050 CRA Contract -Current Sec	46,489,107
9051 CRA Contract -Current Unsec	3,723,794
9052 CRA Contract -PR Sec	(579,602)
9364 Tobacco Settlement	102,686,318
9905 Sale of Fixed Assets/Cap Project	(49,996)
[3] 9911 Operating Transfers In	15,739,837
86C Rents and Concessions	14,871,043
94 C Miscellaneous (excluding fees)	86,038,532
94B Other Sales	1,361,928

HACIENDA HEIGHTS COMMUNITY PARK PROJECTS

FACILITY	C.P. NO.	DESCRIPTION	PROJECT COST	PROJECT STATUS
THOMAS BURTON				
Water Table Refurbishment	Pending	Correct water table drainage issue	\$350,000	Planning
Berm Renovation	Pending	Replant and upgrade irrigation system, including V-ditch	\$140,000	Planning
TOTAL FOR THOMAS BURTON			\$490,000	

HACIENDA HEIGHTS COMMUNITY PARK PROJECTS

FACILITY C.P. NO. DESCRIPTION PROJECT PROJECT STATUS

COUNTRYWOOD

Picnic Shelter	Pending	Refurbishment of the picnic shelters. Installation of 10 concrete pads and picnic tables	\$200,000	Planning
Irrigation Pump	Pending	Install a large irrigation pump and water services to increase water pressure.	\$54,000	Planning
Burn Restoration	Pending	Refurbish and install new plant material and trees, upgrade irrigation system.	\$40,000	Planning

TOTAL FOR COUNTRYWOOD \$294,000

HACIENDA HEIGHTS COMMUNITY PARK PROJECTS

FACILITY C.P. NO. DESCRIPTION PROJECT PROJECT STATUS

LOS ROBLES

Community Building	Pending	Demolition of existing community building and construction of a new building that meets ADA and Title 24 requirements	\$1,500,000	Planning
Basketball Court Improvements	Pending	Correct drainage on basketball court & re-slurry basketball court	\$25,000	Planning
Walking Path	Pending	Install rubberized walking surface	\$75,000	Planning
Security Lighting	Pending	Upgrade security lighting in park	\$30,000	Planning
Parking Lot	Pending	Refurbish parking lot, slurry seal and stripe	\$15,000	Planning

TOTAL FOR LOS ROBLES \$1,645,000

HACIENDA HEIGHTS COMMUNITY PARK PROJECTS

FACILITY **C.P. NO.** **DESCRIPTION** **PROJECT** **PROJECT STATUS**

MANZANITA

Security Lighting	Pending	New security lighting around park periphery adjacent to residential areas. Complete ADA accessible concrete walkway, complete security lighting on walkway and near perimeter.	\$355,000	Planning
Site Improvements	Pending	Replacement of three shade structures bleachers and sidewalks. Provision of ADA access to ballfield and shade structures; landscape refurbishments, reconstruction of existing parking lot, including installation of drainage	\$396,000	Planning

TOTAL FOR MANZANITA **\$751,000**

HACIENDA HEIGHTS COMMUNITY PARK PROJECTS

FACILITY C.P. NO. DESCRIPTION PROJECT PROJECT STATUS

PEPPERBROOK

Parking	Pending	Resurface and stripe parking lot	\$15,000	Planning
Drainage	Pending	Drainage ditch maintenance	\$25,000	Planning
Tree Trimming	Pending	Trim trees throughout Park	\$15,000	Planning
Berm Renovation	Pending	Install additional plant material for erosion control	\$15,000	Planning

TOTAL FOR PEPPERBROOK \$70,000

HACIENDA HEIGHTS COMMUNITY PARK PROJECTS

FACILITY C.P. NO. DESCRIPTION PROJECT PROJECT STATUS

STEINMETZ

Tree Trimming	Pending	Trim trees throughout park including the removal of dead or diseased trees and tree stumps	\$30,000	Planning
Walking Path	Pending	Refurbishment of walking paths	\$50,000	Planning
Baseball Field Lighting	Pending	Installation of lighting on 1 baseball field, including poles	\$250,000	Planning
Parking Lot Access	Pending	Reconfigure north parking lot access/entrance for emergency vehicle entrance.	\$100,000	Planning

TOTAL FOR STEINMETZ \$430,000

GRAND TOTAL FOR THE ABOVE PROJECTS: \$3,680,000

Hacienda Heights
Public Works Capital Project Projections

Project Location	Project Description	Projected Expenditure
Colima Road - Haliburton Road City of Diamond Bar City Boundary	Road Widening	3,100,000
Olympus Avenue - Garo Street/Sigman Street	Sidewalk Construction	17,000
Clementia Drive et al	Road Resurfacing	925,000
Colima Road et al	Resurfacing and Reconstruction	180,000
Gale Avenue et al	Road Resurfacing	30,000
Heatherfield Drive et al	Road Resurfacing	612,000
Total		4,864,000

Hacienda Heights
Fines and Forfeitures
FY 2000-01

	Actual Fiscal Year 2000-01	Hacienda Heights 2000-01
Vehicle Code Fines	4,878,878	252,313
Forfeitures and Penalties	1,328,587	68,708
Total Fines and Forfeitures	6,207,465	321,021

Note: Hacienda Heights calculation based on unincorporation population of 1,027,200 and Hacienda Heights population of 53,122.

SHERIFF
LEROY D. BACA, SHERIFF

FINANCING USES CLASSIFICATION	ACTUAL FISCAL YEAR 2000-01	ESTIMATED FISCAL YEAR 2001-02	BUDGET FISCAL YEAR 2001-02	REQUESTED FISCAL YEAR 2002-03	PROPOSED FISCAL YEAR 2002-03	CHANGE FROM BUDGET
SALARIES & EMP BEN	\$ 1,240,249,908	\$ 1,313,679,000	\$ 1,268,194,000	\$ 1,562,192,000	\$ 1,372,183,000	\$ 103,989,000
SERVICES & SUPPLIES	276,374,173	272,493,000	312,593,000	419,663,000	240,122,000	-72,471,000
LESS EXPENDITURE DIST	54,394,775	50,000,000	50,000,000	75,000,000	75,000,000	25,000,000
TOT S & S	221,979,398	222,493,000	262,593,000	344,663,000	165,122,000	-97,471,000
OTHER CHARGES	76,055,078	89,150,000	82,950,000	97,146,000	97,146,000	14,196,000
FIXED ASSETS-EQUIP	9,203,952	6,290,000	17,151,000	34,839,000	17,332,000	181,000
OTHER FINANCING USES	514,000	544,000	544,000	544,000	544,000	
GROSS TOTAL	\$ 1,548,002,336	\$ 1,632,156,000	\$ 1,631,432,000	\$ 2,039,384,000	\$ 1,652,327,000	\$ 20,895,000
LESS INTRAFD TRANSFER	5,002,567	5,261,000	5,261,000	5,261,000	5,261,000	
NET TOTAL	\$ 1,542,999,769	\$ 1,626,895,000	\$ 1,626,171,000	\$ 2,034,123,000	\$ 1,647,066,000	\$ 20,895,000
REVENUE	923,792,225	992,911,000	980,753,000	1,004,176,000	988,700,000	7,947,000
NET COUNTY COST	\$ 619,207,544	\$ 633,984,000	\$ 645,418,000	\$ 1,029,947,000	\$ 658,366,000	\$ 12,948,000
BUDGETED POSITIONS	15,835.0	16,311.0	16,311.0	18,096.0	16,400.0	89.0
REVENUE DETAIL						
BUSINESS LICENSES	\$ 35,700	\$ 39,000	\$ 39,000	\$ 39,000	\$ 39,000	
VEHICLE CODE FINES	4,878,878	4,873,000	4,873,000	4,873,000	4,873,000	
FORFEIT & PENALTIES	1,328,587	2,294,000	4,251,000	1,294,000	4,251,000	
RENTS AND CONCESSIONS			139,000		135,000	-4,000
STATE-OTHER	21,508,128	34,369,000	27,724,000	40,624,000	29,775,000	2,051,000
STATE-PROP 172 PSAF	434,741,341	446,831,000	446,831,000	452,713,000	446,831,000	
STATE-COPS	5,487,045					
FEDERAL-OTHER	24,975,089	39,368,000	25,096,000	43,513,000	30,996,000	5,900,000
COMMUNICATION SVCS	59,280					
LEGAL SERVICES	162,032,906	174,896,000	190,127,000	177,256,000	190,127,000	
CIVIL PROCESS SERVICE	6,115,256	7,100,000	7,100,000	7,100,000	7,100,000	
COURT FEES & COSTS	386,205	529,000	245,000	356,000	245,000	
LAW ENFORCEMENT SVCS	44,864,597	52,255,000	49,434,000	50,708,000	49,434,000	
RECORDING FEES	706,745	1,000,000	1,000,000	1,000,000	1,000,000	
INSTIT CARE & SVS	70,588,034	76,991,000	66,805,000	72,875,000	66,805,000	
EDUCATIONAL SERVICES	3,083,382	1,705,000	2,307,000	3,073,000	2,307,000	
CHRGs FOR SVCS-OTHER	112,731,316	107,866,000	108,606,000	115,506,000	108,606,000	
OTHER SALES	134,168	37,000	84,000	84,000	84,000	
MISCELLANEOUS	14,537,097	26,182,000	24,303,000	15,601,000	24,303,000	
SALE OF FIXED ASSETS	1,247,122	1,408,000	1,803,000	1,171,000	1,803,000	
OPERATING TRANSFER IN	14,351,349	15,168,000	19,986,000	16,390,000	19,986,000	
TOTAL	\$ 923,792,225	\$ 992,911,000	\$ 980,753,000	\$ 1,004,176,000	\$ 988,700,000	\$ 7,947,000

FUND
GENERAL FUND

FUNCTION
PUBLIC PROTECTION

ACTIVITY
POLICE PROTECTION

Mission Statement

State law charges the Sheriff with the responsibility of being the chief law enforcement officer of the County. The Sheriff enforces State laws and County ordinances in the unincorporated area and is responsible for maintaining law and order in all cities within the County. The Sheriff provides direct traffic and general law enforcement services, through contract, to 41st cities, the Southern California Regional Rail authority (Metrolink), the Los Angeles County Metropolitan Transportation Authority, and the Community College Districts.