



JAMES A. NOYES, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

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IN REPLY PLEASE  
REFER TO FILE: **C-1**

October 3, 2002

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**UNDERGROUND STORAGE TANK - SITE ASSESSMENT  
AWARD OF SUPPLEMENTAL CONSULTANT SERVICES AGREEMENTS  
ALL SUPERVISORIAL DISTRICTS  
3 VOTES**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICE THAT  
YOUR BOARD:**

1. Award and authorize the Director of Public Works or his designee to execute Supplemental Agreement 3 to Contract PW-12383 with Gradient Engineers, Inc., to provide additional consultant services for a not to exceed fee of \$14,730 and to set the effective date of the supplemental agreement.
2. Award and authorize the Director of Public Works or his designee to execute Supplemental Agreement 2 to Contract PW-12391 with IT Corporation to provide additional consultant services for a not to exceed fee of \$20,434.58 and to set the effective date of the supplemental agreement.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will authorize the Director of Public Works or his designee to execute two supplemental agreements to existing contracts for additional site assessments to prepare remedial action plans for various underground storage tank sites.

On June 19, 2001, your Board approved an agreement with Gradient Engineers, Inc., for site assessment services for a not to exceed fee of \$75,485 plus a \$50,000 contingency for five sites. Two supplemental agreements have been executed with Gradient Engineers, Inc., using the contingency and a third supplemental agreement will be executed upon your Board's approval for the Martin Luther King-Drew Medical Center. This third supplement will be issued for a total not to exceed fee of \$14,730 to collect and analyze additional samples at the Martin Luther King-Drew Medical Center. The previous samples did not provide sufficient information for the consultant to fully define the lateral and vertical extent of the contamination. The consultant will drill six soil borings to depths ranging from 40 feet to 55 feet below ground surface. A total of 45 soil samples will be collected and analyzed for diesel. Six samples will also be analyzed for benzene, toluene, ethylbenzenes, xylenes, and MTBE.

On June 19, 2001, your Board approved an agreement with IT Corporation for site assessment services for a not to exceed fee of \$256,396 plus a \$50,000 contingency for five sites. One supplemental agreement has been executed with IT Corporation using the contingency and a second supplemental agreement will be executed upon your Board's approval for the Marina del Rey Sheriff's Station. This second agreement will be issued for a total not to exceed fee of \$20,434.58 to collect and analyze additional samples at the Marina del Rey Sheriff's Station. The previous samples collected at this site did not provide sufficient information for the consultant to define the lateral and vertical extent of the contamination. The consultant will drill 12 borings to a depth of 15 feet and collect soil and groundwater samples. The soil and groundwater samples will be analyzed for gasoline, benzene, toluene, ethylbenzenes, xylenes, and MTBE.

### **Implementation of Strategic Plan Goals**

This action meets the County's Strategic Goal of Service Excellence as it provides for the initial steps necessary to clean up contaminated soil, thereby protecting groundwater quality. By utilizing qualified consultants, these services will be provided in an efficient and effective manner and in compliance with applicable laws.

### **FISCAL IMPACT/FINANCING**

The estimated cost for this supplemental work is \$35,164.58. Sufficient funding is available in the Fiscal Year 2002-03 Project and Facility Development Budget to fund this work.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

A standard supplemental agreement previously approved as to form by County Counsel will be used for each consultant. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring of qualified displaced County employees will be included.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration of contract award, Gradient Engineers, Inc., and IT Corporation are willing to consider Greater Avenues for Independence (GAIN) participants for future employment.

## **ENVIRONMENTAL DOCUMENTATION**

This project is categorically exempt pursuant to Class 1 of the revised County Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987.

## **CONTRACTING PROCESS**

On February 17, 1998, your Board adopted the Underground Storage Tank Compliance Program to meet State regulations governing the underground storage of hazardous substances. As part of that program, underground storage tanks containing gasoline, diesel, and tetrachlorethylene were removed from 60 County facilities. The State Water Resources Control Board delegated its authority to oversee the removal of underground fuel tanks and the cleanup of the contaminated soils to various local agencies including the County of Los Angeles Department of Public Works Environmental Programs Division, the City of Los Angeles Fire Department, and the City of Long Beach Fire Department. In accordance with the requirements of the jurisdictional agency for each site, soil samples were collected from below the removed tanks and piping and analyzed for contaminants. At 19 of the 60 sites, the analytical results indicated contamination. At 16 of these sites, the oversight agencies have requested additional site assessment work and preparation of a remedial action plan. Soil remediation, if required, will be accomplished under subsequent contracts. At 3 sites, we are awaiting direction from the jurisdictional agency.

On November 7, 2000, a Request for Proposals was issued to 21 firms from our Public Works' list of qualified consultants. Thirteen firms responded to the request. An Evaluation Committee with members from Public Works and the Chief Administrative Office evaluated the proposals. The evaluation of the firms was based on technical expertise, proposed work plan, experience, personnel qualifications, and understanding

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of the work requirements. These evaluations were completed without regard to race, creed, color, or gender. Based on the review and evaluation of the proposals, the Evaluation Committee recommended that three firms perform the work. On June 19, 2001, your Board approved awarding consultant services agreements with Gradient Engineers, Inc., IT Corporation, and Kleinfelder, Inc.

Participation by Community Business Enterprises in projects is encouraged through Public Works' CBE Outreach Program. The recommended consultants are aware of Public Works' CBE Outreach Program and their proposed CBE participation is on file with Public Works.

Public Works maintains a database of prequalified firms for consultant services, which is the main source for soliciting proposals. As requested by your Board on February 3, 1998, and to further increase consultant awareness of contracting opportunities with Public Works, a Request for Proposals for these services was listed on the County Office of Small Business website.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no negative impact on current County services or projects during the performance of the recommended services.

### **CONCLUSION**

Please return one adopted copy of this letter to both the Department of Public Works and Chief Administrative Office, Capital Projects.

Respectfully submitted,

JAMES A. NOYES  
Director of Public Works

DAVID E. JANSSEN  
Chief Administrative Officer

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cc: County Counsel  
Office of Affirmative Action Compliance