



COUNTY OF LOS ANGELES
DEPARTMENT OF BEACHES AND HARBORS



October 1, 2002

STAN WISNIEWSKI
DIRECTOR

KERRY GOTTLIEB
CHIEF DEPUTY

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVE THE ATTACHED RESOLUTION AUTHORIZING THE
ACCEPTANCE OF A \$3,000,000 GRANT FROM THE STATE OF
CALIFORNIA DEPARTMENT OF PARKS AND RECREATION FOR THE
CONSTRUCTION OF THE DOCKWEILER STATE BEACH YOUTH CENTER
(4th DISTRICT) (3 VOTES)**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT
YOUR BOARD:**

1. Approve the establishment of a capital project account for Isidore B. Dockweiler State Beach Youth Center Project, Capital Project Number 69222, a facility that will serve as one of three intended facilities for operation of the Department of Beaches and Harbors' youth W.A.T.E.R. (Water Awareness, Training, Education and Recreation) Program.
2. Approve the attached Resolution authorizing the acceptance of a \$3,000,000 grant from the California Department of Parks and Recreation to fund the Isidore B. Dockweiler State Beach Youth Center Project, and delegating authority to the Director of Beaches and Harbors as agent of the County to sign all documents pertaining to the acceptance of the grant.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will authorize acceptance of a State grant for the Isidore B. Dockweiler State Beach Youth Center Project as part of the Department of Beaches and Harbors' (Department) Water Awareness, Training, Education and Recreation Program (W.A.T.E.R.) and establish a capital project account for the future construction of the project.

Background

For the past 16 years, the Los Angeles County Department of Beaches and Harbors' W.A.T.E.R. Program has served as a valuable resource for youngsters in the ethnically and racially diverse Los Angeles region. Originally established to recruit accomplished inner-city swimmers into a junior lifeguard program, W.A.T.E.R. has been expanded to provide youngsters from ages 5 to 17 with ocean and beach safety instruction by Los Angeles County Ocean Lifeguards. Program participants engage in a wide range of water activities, such as sailing, kayaking, canoeing, surfing, ocean swimming, and body-boarding. The program also takes youngsters on trips to visit professionals in water-related fields to provide them with a foundation for future career development in marine-oriented occupations, such as marine biology, oceanography, harbor patrol, and the U.S. Coast Guard. W.A.T.E.R. has an extensive outreach to underserved groups and at-risk youth, such as foster children, special education schools, and Special Olympics teams.

This year, over 4,000 children participated in the W.A.T.E.R. program. The program has expanded more than twenty percent annually since 1993 and needs permanent classrooms, storage space, meeting rooms and administrative offices to serve its growing needs.

To adequately meet these needs, as well as to be able to continue to expand the W.A.T.E.R. program to serve a greater number of underserved Los Angeles County youth, the Department of Beaches and Harbors contemplates developing three facilities, two at the beach – Dockweiler and Will Rogers – and an aquatic center at Burton Chace Park in Marina del Rey.

Proposed Project

The Dockweiler facility is designed as a 15,000 square foot facility and includes a large multi-purpose room/classroom with a warming kitchen and storage, conference space, W.A.T.E.R. administrative space, aquatic storage area, W.A.T.E.R. vehicle storage area, maintenance/equipment storage area, restrooms and locker facilities, and required reception facilities.

The intent of the Local Assistance Grant Program, which is a part of the *Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2000* (2000 Bond Act), is to make available grants to local agencies that operate units of the State Park System pursuant to existing operating agreements with the State Department of Parks and Recreation. The proposed Isidore B. Dockweiler State Beach Youth Center meets these criteria, and the State has offered a \$3,000,000 grant to fund development of this 15,000 square foot facility.

The Department will return with appropriate California Environmental Quality Act (CEQA)

documentation and plans and specifications for your Board's consideration and approval. The Department has through June 30, 2009 to build the project, although our intention is to build the project within three years of Board approval. As with all other Department beach capital improvement projects, the Department of Public Works will serve as project manager. Upon contract execution, we will be entitled to a 10% advance, the remaining grant amount to be paid on a reimbursable basis.

Implementation of Strategic Plan Goals

By obtaining a State grant that will provide a funding opportunity for the construction of a youth center at Dockweiler State Beach, where ocean safety education can be taught to a broad population of underserved youth, the Board-approved Strategic Plan Goals of "Fiscal Responsibility" and "Service Excellence" are promoted and furthered.

FISCAL IMPACT/FINANCING

The Department of Beaches and Harbors has already provided funding in the amount of \$28,000 from its operating budget for program development planning that was necessary to prepare the initial project scope. Funding for the environmental and design documentation and construction of this facility will be provided through this \$3,000,000 grant from the California Department of Parks and Recreation. The project, including construction, design and consultant fees, is estimated to cost \$3,000,000. Sufficient funding is available in the Department of Beaches and Harbors' 2002-03 proposed capital projects budget under Capital Project 69222. Attachment A details the Project Schedule and the Project Cost Summary.

Operating Budget Impact

Beaches and Harbors estimates that one-time start-up costs of approximately \$144,000 will be required to provide equipment, furnishings, and supplies for the W.A.T.E.R. Program. After project completion, an additional cost of \$115,000 annually will be necessary to maintain the facility. (See Attachment B.) Increased funding from our new exclusive bottled water and carbonated beverage sponsorship agreement will be sufficient to meet these funding needs. It is our current intent to house only existing W.A.T.E.R. program staff at this facility. Additional staffing to expand the program will occur only when additional revenues are realized from other sources (i.e., marketing, State funding, additional parking revenue).

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The 2000 Bond Act responds to the recreational and open-space needs of a growing population and expanding urban communities. The 2000 Bond Act is intended to revive State stewardship of natural resources by investing in neighborhood parks and State parks,

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clean water protection, and coastal beaches and scenic areas. Isidore B. Dockweiler State Beach is leased by the State of California to the City of Los Angeles and has been operated by the County since 1975 under a joint powers agreement with the City.

Procedures of the Local Assistance Grant Program require the grantee's governing body to certify by resolution that approval of the grantee to accept the Local Grant has been obtained.

We must have a fully executed contract with the State Department of Parks and Recreation for the grant by June 30, 2004, the prerequisites of which are to complete design development of the facility, as well as CEQA documentation.

A Board letter recommending funding solicitation was submitted to the Beach Commission for review, which unanimously approved the Director's recommendation and endorsed the Dockweiler Youth Center Project.

County Counsel has approved the resolution as to form.

ENVIRONMENTAL DOCUMENTATION

A finding of environmental impact is not required for the establishment of a capital project account or for the acceptance of project funding. Once funding for the project is secured, the appropriate environmental documentation will be prepared pursuant to CEQA prior to returning to your Board to adopt plans and specifications and advertise for construction bids.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

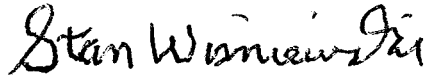
The W.A.T.E.R. Program has been in operation for 16 years out of a temporary office trailer in Marina del Rey. This new facility at Dockweiler State Beach will be one of three to provide permanent space for the W.A.T.E.R. Program, including multi-purpose classroom space, ample storage for program equipment, community rooms, and administrative offices from which to administer the expanding program. Further expansion of the W.A.T.E.R. Program through facilities we propose for Will Rogers State Beach and Marina del Rey will be presented for Board consideration once funding sources are identified.

CONCLUSION

Please return the executed Resolution, along with one approved copy of this letter, to each of the Department of Beaches and Harbors and the Chief Administrative Office.

The Honorable Board of Supervisors
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Respectfully submitted,



STAN WISNIEWSKI
Director

DAVID E. JANSSEN
Chief Administrative Officer

Attachments (3)

c: County Counsel
Executive Officer, Board of Supervisors
Auditor-Controller
Department of Public Works

RESOLUTION OF THE LOS ANGELES COUNTY BOARD OF SUPERVISORS
APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE LOCAL
ASSISTANCE GRANT PROGRAM UNDER THE SAFE NEIGHBORHOOD
PARKS, CLEAN WATER, CLEAN AIR, AND COASTAL PROTECTION
BOND ACT OF 2000 FOR THE
ISIDORE B. DOCKWEILER STATE BEACH YOUTH CENTER

WHEREAS, the Los Angeles County Department of Beaches and Harbors has a contractual agreement to operate Dockweiler State Beach, which is a part of the California State Park System; and

WHEREAS, the people of the State of California have enacted the Local Assistance Grant Program, which provides funds to local agencies that operate units of the State Park System; and

WHEREAS, the California Department of Parks and Recreation has been delegated the responsibility for the administration of the grant program and for setting up necessary procedures therefor; and

WHEREAS, the Department of Beaches and Harbors has developed a program over the last 16 years that provides underserved youth with ocean and beach safety instruction from Los Angeles County Ocean Lifeguards, which needs permanent classrooms, storage space, meeting rooms and administrative offices to serve its growing needs; and

WHEREAS, the Department of Beaches and Harbors has been notified by the State that the Dockweiler State Beach Youth Center meets the criteria of the Local Assistance Grant Program; and

WHEREAS, procedures established by the California Department of Parks and Recreation require the grantee's governing body to certify by resolution its approval of the grantee's acceptance of the Local Assistance Grant award; and

WHEREAS, the grantee will enter into a contract with the State of California for the Local Assistance Grant award;

NOW, THEREFORE, BE IT RESOLVED that the Los Angeles County Board of Supervisors hereby adopts this Resolution and approves the filing of an application with the California Department of Parks and Recreation for a Local Assistance Grant from the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2000; and

BE IT FURTHER RESOLVED that the Los Angeles County Board of Supervisors certifies that the County has reviewed, understands and agrees to the general provisions contained in the contract shown in the procedural guide; and

BE IT FURTHER RESOLVED that the Los Angeles County Board of Supervisors appoints the Director of Beaches and Harbors as agent to conduct all negotiations and execute and submit all documents including, but not limited to, agreements, payment requests and so on, which may be necessary for the completion of the project.

The foregoing Resolution was adopted on the _____ day of _____, 2002, by the Board of Supervisors of the County of Los Angeles and ex officio the governing body of all other assessment and taxing districts, agencies and authorities for which said Board so acts.

Violet Varona-Lukens, Executive Officer-
Clerk of the Board of Supervisors of the
County of Los Angeles

By: _____
Deputy

APPROVED AS TO FORM
BY COUNTY COUNSEL

LLOYD W. PELLMAN

By: _____
Deputy

Dockweiler Youth Center

I. PROJECT BUDGET SUMMARY

Budget Category	Project Budget
Plans and Specifications (Consultant)	\$260,000
Design Contingency	\$15,000
Total Plans and Specifications	\$275,000
Plan Check	\$25,000
Construction	\$1,900,000
Change Order Contingency	\$190,000
Equipment/Utility Contingency	\$50,000
Unforeseen Site Conditions	\$60,000
Landscaping	\$50,000
Total Construction	\$2,225,000
Other Consultant Services	\$60,000
Miscellaneous Expenditures	\$8,000
County Services	\$382,000
TOTAL	\$3,000,000

Dockweiler Youth Center

II. PROJECT SCHEDULE

Budget Category	Project Budget
Board Authorizes Grant Acceptance	10/1/2002
Begin CEQA Document	10/15/2002
Board Certifies CEQA Document	5/13/2003
State Awards Grant	6/16/2003
Award Design Contract	9/9/2003
Execute Design Contract	9/23/2003
Schematic Design	11/18/2003
Design Development	2/25/2004
Construction Documents	5/25/2004
Jurisdictional Approvals	8/15/2004
Construction Award	10/26/2004
Construction Start	11/30/2004
Substantial Completion	6/1/2005
Final Acceptance	7/4/2005

Department: Beaches and Harbors
 Facility: Dockweiler State Beach Youth Center
 Address: 12300 Vista del Mar, Los Angeles
 Opening Date: July 4, 2005

Cost Description	Quantity	Unit Cost	Total Cost
ONE-TIME START-UP COSTS			
A. Fixed Assets - Equipment			
a. Agricultural and Landscaping Equipment	0	\$ 0	\$ 0
b. Aircraft	0	0	0
c. Communication Equipment	0	0	0
d. Computer and Data Processing Equipment	0	0	0
e. Construction and Heavy Maintenance Equipment	0	0	0
f. Electronic Equipment	0	0	0
g. Food Preparation Equipment	0	0	\$26,000
h. Heavy Machinery	0	0	0
i. Major Office Equipment	0	0	0
j. Manufactured or Prefabricated Structures	0	0	0
k. Medical Equipment	0	0	0
l. Non-Medical Laboratory Equipment	0	0	0
m. Recreation Equipment	0	0	0
n. Vehicles - Automobiles	0	0	0
o. Vehicles - Buses	0	0	0
p. Vehicles - Heavy Trucks and Tractors	0	0	0
q. Watercraft	0	0	0
r. Other	0	0	0
Subtotal	0	\$ 0	\$ 26,000
B. Services and Supplies			
a. Computer Equipment - Desktop	0	\$ 0	\$ 0
b. Computer Software	0	0	0
c. Medical Supplies	0	0	0
d. Office Furnishings	0	0	118,000
e. Recreation Equipment	0	0	0
f. Relocation Costs	0	0	0
g. Training Costs	0	0	0
h. Other	0	0	0
Subtotal	0	\$ 0	\$ 118,000
TOTAL ONE-TIME START-UP COSTS	0	\$ 0	\$ 144,000

CAPITAL PROJECT OPERATING COST ESTIMATE - ONGOING COSTS

Department: Beaches and Harbors
 Facility: Dockweiler State Beach Youth Center
 Address: 12300 Vista del Mar, Los Angeles
 Opening Date: July 4, 2005

Cost Description	Quantity	Unit Cost	Total Cost
II. ONGOING OPERATING COSTS			
A. Salaries and Employee Benefits			
a. Position A	0	\$ 0	0
b. Position B	0	0	0
c. Position C Grounds Maintenance Worker (0352 C)	0	0	13,000
Subtotal	0	\$ 0	13,000
B. Services and Supplies			
a. Clothing and Personal Supplies	0	\$ 0	\$ 0
b. Communications	0	0	0
c. Household Expense	0	0	0
d. Information Technology Services	0	0	0
e. Insurance	0	0	0
f. Maintenance - Building	0	0	77,000
g. Maintenance - Equipment	0	0	0
h. Medical, Dental, Laboratory Supplies	0	0	0
i. Office Expense - Supplies	0	0	0
j. Recreation Supplies	0	0	0
k. Rents & Leases - Building	0	0	0
l. Rents & Leases - Equipment	0	0	0
m. Small Tools and Instruments (Hand Tools)	0	0	0
n. Telecommunications	0	0	0
o. Utilities	0	0	15,000
p. Other Landscaping	0	0	10,000
Subtotal	0	\$ 0	102,000
TOTAL ONGOING OPERATING COSTS	0	\$ 0	\$ 115,000

**Los Angeles County Chief Administrative Office
Grant Management Statement for Grants \$100,000 or More**

Department: DEPARTMENT OF BEACHES & HARBORS

Grant Project Title and Description: Dockweiler State Beach Youth Center

Construct a 15,000 square foot facility, including: office space; multi-purpose rooms for classroom training and community meetings; storage for equipment; working space for repairing equipment; and common outdoor areas; all with ADA-compliant access.

Funding Agency	Program (Fed. Grant #/State Bill or Code #)	Grant Acceptance Deadline
State Department of Parks & Recreation	Locally Operated Units of the State Park System PN # LOU-001	June 30, 2004

Total Amount of Grant Funding: \$3,000,000 **County Match:** Zero

Grant Period: Eight (8) Years **Begin Date:** 7/01/01 **End Date:** 6/30/09

Number of Personnel Hired Under This Grant: 0 **Full Time:** 0 **Part Time:** 0

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant-funded program?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Will all personnel hired for this program be placed on temporary ("N") items?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Is the County obligated to continue this program after the grant expires?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If the County is not obligated to continue this program after the grant expires, the Department will:		
a.) Absorb the program cost without reducing other services	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
b.) Identify other revenue sources (describe below)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

Impact of additional personnel on existing space: This construction grant will provide space for existing staff, not contract existing space by adding personnel.

Other requirements not mentioned above: None

* This is a construction, as opposed to program, grant. There will not be additional staff hired to run our W.A.T.E.R. program from this facility; it is our intent to house only existing staff. Additional staffing to expand the program will occur only when additional revenues are realized from other sources.

Department Head Signature _____ Date: 9/18/02